



UNIVERSITY  
of Prince Edward  
ISLAND

SCHOLARSHIPS AND AWARDS COMMITTEE  
REGISTRAR'S OFFICE

550 University Avenue, Charlottetown PE C1A 4P3  
Telephone: (902) 566-0358 Fax: (902) 566-0795

## Dr. Katherine Schultz Research Recognition Awards

### DESCRIPTION

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Beginning in 2013, two awards valued at \$1,000 each will be granted. Individuals or groups of UPEI faculty, staff, or students may submit nominations. An excerpt from Dr. Katherine Schultz's letter which established the fund:

*The research success of an institution rests fundamentally on the excellence, dedication and insights of its researchers and their teams of collaborators, trainees, students, and technicians. However, their success also rests on the work of those who might be labeled the "unsung heroes" of the research enterprise – that is, those whose work behind the scenes and serve to make it all possible – faculty, staff, and volunteers who focus their service on the committees that enable research to proceed; ethics, policy development, and internal grants. For example: those who bring their expertise to ensuring legislative, regulatory and best practice compliance; and those who keep the accounts, fine tune the proposals, develop contracts, and steer strategic initiatives that enable research success. These contributions could include the design or development of a new research policy or procedures, chairing, or being a member of, a compliance committee during a particularly demanding time, providing key support to the development of institutional proposals for significant research funding, and/or continuously going above and beyond to enhance the research experience at the university.*

### CRITERIA

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A nominee can be a UPEIFA member, staff member, or volunteer who has made an outstanding contribution to the research enterprise at UPEI.

### APPLICATION/NOMINATION PROCESS (Deadline: April 1)

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**Application materials may be submitted via mail, email, or fax:**

University of Prince Edward Island - Registrar's Office  
Scholarships and Awards Committee  
550 University Avenue, Charlottetown, PE C1A 4P3  
[scholarships@upe.ca](mailto:scholarships@upe.ca)  
Fax #: (902) 566-0795

**Protection of Privacy** - The personal information requested on this form is collected under the authority of Section 31(c) of the PEI Freedom of Information and Protection of Privacy Act and will be protected under Part 2 of that Act. It will be used for the purpose of scholarship adjudication and contacting successful award recipients. Direct any questions about this collection to: UPEI Scholarships and Awards Office, 550 University Avenue Charlottetown, PE C1A 4P3, 902-620-5187 – [scholarships@upe.ca](mailto:scholarships@upe.ca)



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### NOMINATION FORM

Name of Nominee: \_\_\_\_\_

Name(s) of Nominator: \_\_\_\_\_

Nominator Telephone: \_\_\_\_\_

Nominator Email: \_\_\_\_\_

**Please include the following in your application package:**

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**Nomination Form** (Deadline – April 1)

**Statement of Nomination** (maximum two pages)

Please include in your statement a description of the Nominee's contribution including role(s) played, committees served, and impact on research success at UPEI. Supplementary signatures or letters of support will demonstrate additional support, but are not required for consideration.

**Nominator Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Note:** Incomplete application packages will not be considered. For official communication purposes, the Scholarships and Awards Committee will contact nominators using the telephone and email contact information provided.

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Scholarships and Awards Committee  
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