



FINAL EXAM & WINTER BREAK INFORMATION

TO: ALL UPEI RESIDENCE STUDENTS
FROM: SARAH DONALD, RESIDENCE LIFE COORDINATOR
JEREMY LAMOTHE, RESIDENCE HOUSING COORDINATOR
SUBJECT: FINAL EXAM & WINTER BREAK INFORMATION
DATE: NOVEMBER 16, 2017

Regular services in Residence are closed over the Winter Break. The final meal in the Wanda Wyatt Dining Hall will be breakfast on December 17th and will be served until 12:00 pm that day (subject to change in accordance with unforeseen exam schedule changes). Please note that you are assigned your residence room for the entire academic year and may leave your room set-up over the Winter Break.

Students should vacate their rooms 24 hours after their final exams. Students may request to stay in Residence throughout the Winter Break, or request an extension. A request form must be completed and approved by Jeremy Lamothe, Residence Housing Coordinator. You can find these request forms on our website www.upei.ca/studentlife/residence on the 'Residence Extensions Page'. These forms must be completed by December 1st, 2017 by 4 PM AST.

BEFORE LEAVING FOR THE WINTER BREAK

- Close and lock the window(s) in your room
- Unplug all appliances (except refrigerators) and turn off all lights
- Remove all garbage from your room/apartment
- In Bernardine/Blanchard please set thermostat to 17C/63F, in Andrew please set to 21C
- Check your mailbox
- Clean-out fridges of perishable food items (dairy products, fruits and vegetables)

Residence Staff will be checking all rooms and apartments to ensure they have been left in a suitable condition. Over the break, maintenance work may be performed within rooms and apartments; however, it remains the residents' responsibility to clean their own space.

RESIDENCE RE-OPENING - January 2, 2018 at 9:00am

UPEI Residence buildings will re-open January 2, 2018 at 9:00am. Please note that the residence building doors will be locked until this time and entry will not be permitted. The Wanda Wyatt dining hall will be open as of 4:00pm on January 2.

WITHDRAWAL FROM RESIDENCE

If you are not returning to residence for the 2nd semester and have not already done so, you must notify the Residence Office by November 30th. Please note that Section 15 of the Residence Life Agreement states:

You are making a commitment to the Residence Life Program for the entire 2017-2018 academic year. The commitment includes all financial obligations (including your \$300.00 Residence Deposit), whether or not you remain in residence for the entirety of that time period.