



Research Ethics Board

Annual Renewal and Amendment Form for Approved Studies

Use this form for 1st and 2nd renewals or amendments. **Projects require full ethics review every three years.** Submission for full review should be submitted to the UPEI REB using the “Ethics Submission Form for Research Involving Human Participants”. Submissions are regarded by the REB as strictly confidential.

Applications must be typed. Handwritten submissions will not be accepted.
Submit 1 e-copy to reb@upei.ca and one signed hard copy to Research Services, Kelley 200

Principal Investigator		E-mail	
Title of Project			
Date of Approval of Original Research Proposal		Application Number	

- Check where applicable
- | | |
|--|--|
| <input type="checkbox"/> 1 st Renewal | <input type="checkbox"/> 2 nd Renewal |
| <input type="checkbox"/> Amendment | <input type="checkbox"/> 2 nd Amendment |
| Data Collection | <input type="checkbox"/> Complete <input type="checkbox"/> Continuing <input type="checkbox"/> Abandoned |

If data collection is **completed**, renewal of ethics approval is not required but obligations of confidentiality as originally approved by the REB still apply.

If abandoned , why?

If **continuing**, please complete the following:

Total number of participants required for study		Locally	
Total number of participants recruited to date		Locally	
Anticipated completion date of recruitment			

- | | | |
|--|------------------------------|-----------------------------|
| Are recruited participants still being followed? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Have there been problems recruiting participants? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Have there been any previously unidentified risks or benefits noted? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

If yes, please explain

Have there been any other changes to your research proposal (e.g. study design, changes in method of participant recruitment, funding status, etc.) since study was first approved? Yes No

If yes, please explain

How are adverse events monitored?

Do you consider the approved recruitment ad/letter of information/consent form to be still appropriate?

Yes No

If 'No' then please submit a copy of the original form/s as well as a copy of the new form/s with the proposed changes. Please highlight or use 'track changes' to indicate the proposed changes.

If appropriate, please attach copies of:

- 1) interim data analysis**
- 2) incident reports and**
- 3) any other related information on study**

PI Signature		Date	
--------------	--	------	--