

# APPLICATION CHECK LIST

## MASTER OF NURSING PROGRAM

### SCHOOL OF NURSING - UNIVERSITY OF PRINCE EDWARD ISLAND (Deadline February 15<sup>th</sup>)

- Complete the Graduate Programs Application Form available on the UPEI application website Discover More at <http://www.upei.ca/discovermore/apply?ref=pp>
- Application Processing Fee: \$50.00
- Official transcripts sent directly to the Registrar's Office from each college or university attended. *Faxed* copies are considered *unofficial* documents. Transcripts from UPEI, or its founding institutions, will be added automatically. Applicants with transcripts from outside North America are strongly urged to attach official statements of the grades obtained and the subject matter included. Where such transcripts or statements are in a language other than English, a notarized translation of the document must be submitted, in addition to the original document.
- Three (3) references (at least one from an academic and at least one from a recent employer) indicating the applicant's academic and/or professional qualifications and potential for success in a graduate education program are required. **Note:** For the Nurse Practitioner stream, a reference letter from a recent employment supervisor must confirm a minimum of **two years of full-time clinical nursing practice**.
- Proof of active practicing nurse registration in Canada submitted with application (i.e., photocopy of registration/licence).
- Applicants whose first language is not English must meet UPEI's **English Language Proficiency** requirements (see **Applications and Admissions** section of the Programs and Courses website).
- International applicants must meet additional requirements as per the **International Applicant Information** at <http://www.upei.ca/programsandcourses/graduate-admissions/master-nursing>.
- A resume/curriculum vitae that includes the following must be submitted:
  - Past educational preparation
  - Employment experience, including level of responsibility
  - Awards and honours
  - Previous involvement with research projects, other projects, publications, and/or presentations
  - Continuing education and professional development (e.g., courses, workshops, conferences)
  - Committee work
  - Any other supporting information
- Personal Statement:
  - All applicants are asked to identify and elaborate on their educational and career goals.
  - All applicants are asked to explain reasons for applying to the program and the strengths that you will bring as a graduate student.
  - Thesis students are required to submit a two-page summary describing the research project you are interested in completing as part of the thesis component of the MN. This will assist in confirming supervisory availability.
- Please indicate if you are applying to the Thesis Stream or the Nurse Practitioner Stream. **Please note:** Admission to the Nurse Practitioner stream occurs every second year and to the Thesis stream annually.

The completed files of eligible candidates will be forwarded to the School of Nursing for selection of students.

**Please Note: Application Deadline: February 15<sup>th</sup>.** Send your application, fee, and supporting documents to the UPEI Registrar's Office following the directions on the application website.