



# Professional Reference Form

TO BE USED BY REFEREES WHO ARE SUPPLYING A PROFESSIONAL REFERENCE

**Applicant Information: (please print)**

**Name** \_\_\_\_\_

**Mailing Address** \_\_\_\_\_

**Please check the box that best reflects the professional qualities of the applicant. Please compare this applicant to all students with whom you have worked for the past five years. Please also indicate the approximate numbers of undergraduate \_\_\_\_\_ and graduate \_\_\_\_\_ students that this comparison includes.**

PROFESSIONAL / PERSONAL QUALITIES	Outstanding (Top 5%)	Above Average (Top 25%)	Average (Top 50%)	Below Average	Unable to comment
Professional achievement and aptitude					
Academic/scholarly achievement and aptitude					
Problem solving, critical thinking and theorizing					
Oral communication and presentation skills					
Written communication skills					
Academic writing skills					
Ability/Potential to conduct independent research					
Interpersonal skills					
Intrapersonal skills					
Technology and library skills					
Organizational ability					
Initiative					
Perseverance and tenacity					
Overall aptitude for a PhD program					

How long have you known the applicant and in what capacity? \_\_\_\_\_

**We also require your written comments on the suitability of the applicant for graduate study. Please attach an additional page with details to explain your assessment provided above. Please ensure that this additional document is signed and dated.**

**Referee Information: (please print)**

**Name** \_\_\_\_\_ **Signature** \_\_\_\_\_

**Position** \_\_\_\_\_ **Institution/Company** \_\_\_\_\_

**Mailing Address** \_\_\_\_\_ **City** \_\_\_\_\_ **Prov** \_\_\_\_\_ **Country** \_\_\_\_\_

**Home Tel** \_\_\_\_\_ **Work Tel** \_\_\_\_\_ **Date (dd/mm/yyyy)** \_\_\_\_\_

<p><b><u>Forward completed referee form to:</u></b>  <b>Admissions Office, University of Prince Edward Island</b>  <b>550 University Avenue, Charlottetown, PE C1A 4P3</b></p>	<p><b><u>Application Deadline:</u></b>  <b>January 15</b></p>
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