

APPLICATION CHECK LIST
PhD in Educational Studies
FACULTY OF EDUCATION
UNIVERSITY OF PRINCE EDWARD ISLAND
Deadline January 15

- Graduate Programs Application Form.
- Application Processing Fee.
- Curriculum vitae (C.V.) (Please provide sufficient detail to allow us to assess your suitability for this PhD program).
- Statement of intent
- Three (3) letters of reference sent directly to the Registrar's Office (at least two letters should come from professors familiar with the applicant's work at the Masters level; one would normally come from the applicant's thesis advisor. The third reference could be provided by another professor familiar with the applicant's work or by a relevant employer who is in a position to assess the candidate's suitability for a doctoral program). Referees are asked to complete the reference form provided on the UPEI website.
- A portfolio including **2-3** supporting materials the applicant considers relevant. These materials could include scholarly articles, professional publications, evidence of research-driven professional activities, professional/artistic presentations, performances or exhibits.
- Official transcripts sent directly to the Registrar's Office from each college or university attended. Faxed copies are considered unofficial documents. (Transcripts from UPEI, or its founding institutions will be added automatically.) Applicants with transcripts from outside North America are strongly urged to attach official statements of the grades obtained and the subject matter included. When such transcripts or statements are in a language other than English, a notarized translation of the document must be submitted, in addition to the original document.
- Applicants whose first language is other than English, or who have not had 4 years of full-time study where English is the principal language, must provide certification of proficiency in the English Language.
- Request for financial support, if applicable.

The completed files of eligible candidates will be forwarded to the Faculty of Education for selection of students.

Please Note: The application deadline is January 15, however, sometimes there are extensions to the deadline. Please contact the Registrar's Office who will inform you if there has been an extension to the deadline.

Send your application, fee and supporting documents to: **UPEI Registrar's Office**
550 University Avenue
Charlottetown, PE C1A 4P3