



Student Homestay Application Form

The Student Homestay Application form, and Student Homestay Agreement create obligations for you and impose financial and other penalties should you fail to meet your obligations. Please read the agreements carefully before signing.

Please complete this form electronically and then return to Amy Palmer at homestay@upei.ca or by fax to (902) 620-5107. If not completed electronically, please print clearly.

Date starting at UPEI: _____

UPEI ID#: _____

Personal Information:

Family Name: _____

First Name(s): _____

English name (if you use one): _____

Gender (circle): Male Female

Date of Birth: _____/_____/_____ Age: _____
 Year Month Day

How would you describe your English level?

Excellent Good Fair Poor

Recent English Test Scores: _____

Nationality: _____

Home Address:

Current Address (if different than above):

Telephone: _____

Fax (if applicable): _____

Email: _____

Facebook (optional): _____

Twitter (optional): _____

Emergency Contact Information:

Emergency Contact Name: _____

Telephone: _____ E-mail: _____

Emergency Contact Address: _____

PEI Contact Name and Telephone (if applicable): _____

About You:

What is your program of study at UPEI? _____

Will you bring a laptop computer? No Yes

Do you smoke? No Yes

If yes, do you mind if the family imposes restrictions on smoking?

No Yes

Do you mind if the family smokes? No Yes

Do you drink alcoholic beverages? No Yes

If yes, do you mind if the family imposes restrictions on drinking alcoholic beverages? No Yes

Do you mind if the family drinks alcoholic beverages? No Yes

Do you mind if the family imposes a curfew? No Yes

What time to you consider a reasonable curfew? _____

Do you prefer a family with children? No Yes

In Canada many families have pets,

Do you mind if the family has cats? No Yes

Do you mind if the family has dogs? No Yes

Do you have any allergies? No Yes

If yes, please explain: _____

Do you take any medication? No Yes

If yes, please explain: _____

Do you have any serious medical conditions that either the host family or

UPEI should be aware of? No Yes

If yes, please explain: _____

* This information will only be shared with emergency medical personnel should the need arise, and the prospective host family.

Are there any foods that you do not eat? No Yes

If yes, please explain: _____

Do you have any special or religious observances that the Homestay family

should be aware of? No Yes

If yes, please explain: _____

What are your hobbies? _____

What are your character traits (check all that apply):

- Sociable Sensitive Adapts Easily Shy
 Outgoing Quiet Humorous Active
 Cooperative Positive Curious

Is there a certain type of family that you would prefer? (likes sports, quiet etc.) _____

*Please note that every attempt will be made to match your preferences, however, we cannot guarantee that all requests can be accommodated. You will be notified in advance of what requests could be fulfilled.

Length of Stay:

Homestay Period:

- One semester Two semesters

Do you wish to remain in Homestay during the 3-week university holiday in December? No Yes

Alternatively, do you wish to leave your belongings in the Homestay during the 3-week university holiday in December? No Yes

Arrival Information:

Arrival Date at Charlottetown Airport: _____

Arrival Time at Charlottetown Airport: _____

Flight Carrier and Number: _____

*Please note you must confirm your flight information at least one week in advance of arrival, and update the Host family and UPEI Coordinator of any changes.

Homestay Application Fee:

The mandatory Homestay application fee is **\$300 CAD**. This fee is payable to UPEI and must be paid when your application is submitted. Refunds of this fee will only be made if a suitable Homestay family (as determined by the sole discretion of the Homestay Coordinator) cannot be arranged by UPEI; otherwise, the fee is non-refundable.

The application fee covers the administrative expense of securing a suitable Homestay family for you, who has been screened and interviewed by UPEI staff.

*Please note that until payment for the Homestay application fee is received, applications are not considered complete and will not be processed.

Monthly Homestay Fee:

Monthly Homestay fees are set at **\$800 CAD (every 4 weeks)**.

The first and last month's \$800 CAD Homestay fee (total \$1600CAD) must be paid directly to UPEI, at least 14 days before you arrive. If you are not able to do this, you must contact the Homestay Coordinator to make alternative arrangements. Such alternative arrangements are only valid with the Homestay Coordinator's express written permission.

You are responsible for paying all subsequent monthly Homestay fees of \$800 CAD (based on a 4 week month) directly to the Homestay host, according to the agreed upon terms.

If you secure alternative living arrangements after applying for the Homestay program but before the agreed upon Homestay start date and no longer wish to participate in the program, you may apply for a refund of the prepaid first month's Homestay fee of \$800 CAD. To be eligible for a full refund of this fee, you must notify both the UPEI Homestay Coordinator and the Homestay host at least one week prior to the agreed upon Homestay start date. If notifications are received after that time, the student will only be eligible for a return of 50% of the fee.

Eligible refunds will only be issued once the UPEI Accounting Office has obtained proof of payment clearance.

See attached Payment Information forms for details on how to make credit card payments or wire transfers to UPEI.

You may be able to start your Canadian bank application procedure prior to arriving in PEI.

<http://www.rbc.com/canada/before-you-move/foreign-student.html>

Many banks offer plans for international students.

<http://www.scotiabank.com/ca/en/0,,4356,00.html>

<https://www.cibc.com/ca/advice-centre/intl-student-offers.html>

<http://www.rbc.com/canada/before-you-move/foreign-student.html>

Representations and Agreement:

I, _____, of _____,
represent and warrant as follows:

1. All of the information in this Student Homestay Application is true and complete to the best of my knowledge, information and belief.
2. I have read the Student Homestay Agreement in its entirety and I agree to be bound by the terms set out in that agreement.
3. I acknowledge that the \$300 CAD Homestay application fee will only be refunded to me if the UPEI Homestay Coordinator, in his/her sole discretion, is unable to secure a suitable Homestay placement for me.
4. I acknowledge that, to be eligible for a full refund of the prepaid first month's Homestay fee of \$800 CAD, I must notify both the UPEI Homestay Coordinator and the Homestay host at least one week prior to the agreed upon Homestay start date. If any notifications are received after that time, I will only be eligible for a return of 50% of this fee.

Participant's signature: _____ Date: _____

Guardian's signature: _____ Date: _____
(If applicant is under 18 years of age)

Please forward completed forms to Amy Palmer at homestay@upei.ca or by fax to (902) 620-5107.



Payment Information: Credit Card

Credit Card Authorization Form for UPEI Homestay Service

Student's Name _____

UPEI ID# _____

Credit Card Type: Visa () American Express () MasterCard ()

Credit Card # _____

Expiry Date: _____

mm/yy

3 Digit Security Code: _____ (on the back of the card)

Cardholder's Name: _____

Cardholder's Signature: _____

By completing this form, I authorize the University of Prince Edward Island to charge the above credit card the following amount: (check one)

\$300- for the mandatory Homestay application fee. I will send UPEI a wire transfer of \$800 for the first month's Homestay cost.

\$1900- for the mandatory \$300 Homestay Application fee, and the first and last month's Homestay cost of \$800 each, totalling \$1600.

Payment Information: Wire Transfer

The following information is required when payments are to be made through wire transfers:

Bank name: Royal Bank of Canada

Bank address: 83 Queen Street, Charlottetown, PEI C1A 4A8

Bank transit number: 05054---003

Beneficiary: University of Prince Edward Island

Account number: 100 4076

Phone (Bank): 902---892---2405

UPEI Fax: 902---620---5116

International transfers require a SWIFT code. The code for UPEI is ROYCCAT2.

If you make any payments by wire transfer, please forward your documents to us by fax to 902-620-5116 OR scan and email them to us at payments@upei.ca. Be sure to include your name and UPEI Student ID#. Also, indicate that the payment is for your Homestay placement. This is very important so that we can make sure your payments are credited to your account.