

Health & Safety Committee Member Orientation Checklist

Please review and be familiar with the following:

- [PEI Occupational Health & Safety Act](#)
- [PEI Occupational Health & Safety Act – General Regulations](#)
- [WCB – Guide to Workplace Health & Safety Committees](#)
- Appropriate Committees Membership & Contacts
- Appropriate Committees Terms of Reference
- [UPEI Incident Report & Investigation Form](#)
- [UPEI WCB Incident Reporting & Investigation Policy](#)
- [UPEI Health & Safety Policy](#)
- [Inspection Procedure](#)
- Inspection Forms:
 - [Generic Inspection Form](#)
 - [Facilities Management Inspection Form](#)
 - [Labs and Barns Inspection Form](#)
 - [Inspection Follow Up for Facilities Management](#)
- [Inspection Summary](#)
- [Exercising Your Right to Refuse Unsafe Work](#)
- [UPEI 2008 Annual Health & Safety Report](#)

Date: _____

Member Name: _____

Member Signature: _____

H&S Committee Chair Signature: _____

Health & Safety Committee: _____

*Note: Health and Safety Committee Chair keeps checklist on file.

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